

Operations Committee Teleconference Minutes

April 24, 2005 0900-1000 pm Eastern Time

Participated in the Conference Call:

Gene Hartman, Chairman
Joe Vazquez, Vice Chairman
Skip Guimond, Glider Sub-Committee Chairman
Drew Alexa, Director Advanced Technology Group
Don Prouty, NER
Tom Weston, NCR
Bob Ayres, MER
Rod Holton, RMR
Dave Lehtonen, SER
Leo Burke, GLR
Randy Mathis, CAP-USAF Advisor
John Salvador, NHQ Advisor
Stacey McGinnis, NHQ Recorder

Visitors

None

Not able to Participate

Ed Lewis, Vice Chairman – On travel, called in with comments prior
Richard Greenhut, A/C Selection Sub-Committee Chairman
Dick Bonner, Safety Sub-Committee Chairman
Jim Greenstone, Chief, National Health Services
Jack Hildreth, Communications Sub-Committee Chairman
Andy Skiba, Director HLS Group
Hal Parker, SWR

1. Roll call
2. Reviewed 13 Feb 05 conference call minutes – no comments noted
3. Sub-Committee update on the ORM Process
 - Leo Burke, Chairman of the ORM sub-committee, updated committee members on the status of their work so far in reviewing the many ORM forms that are being used in the field. During the follow-on discussion there was a question as to what was the real tasking – to develop a National ORM Form, to improve safety, and/or to include the FRO in the risk assessment process. The answer is probably all the above, but the primary focus now will be to address risk assessment in an effort to help break the accident/incident chain.
 - Several ideas came forward which included:
 - There is probably a form that can cover all our missions by having a specific section that would relate to the different kinds of missions/flights.

- The use of a checklist that would also incorporate risk assessment for the different phases of flight.
 - Getting the FRO more involved in some of the areas of risk assessment by updating the FRO checklist, but ensuring that we don't make the FRO a dispatcher.
 - Consider most specific guidance in 60-1 that each wing will develop an ORM program and give them some examples of best practices. CAPR 60-3 has some good guidance for ES missions, but more may be needed for routine flights, such as, continuation training, cadet O-flights and ROTC.
- The sub-committee will continue to work the issue and any additional inputs are welcome.
4. Sub-committee update on Mission Specialty Review
 - There was a mix-up on who was going to take the lead on this item. This has been resolved.
 - Several points relating to the use of transport mission pilots were discussed. The sub-committee will provide its recommendations at a later date.
 5. CAPF 104 proposal
 - Several comments surfaced during the discussion, but few had been received prior to the conference call. Some had not been able to review the CA Wing form that had been provided. The Chairman requested that all committee members review both forms and send in their comments. The best ideas of both will be incorporated and a proposed new form will be sent out for the entire committee to review.

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5. Meeting adjourned at 1005 PM.